



May 7, 2021

## NOTICE

Notice is hereby given in accordance with order of the Office of the Governor issued March 16, 2020, that the Regular Meeting of the Board of Commissioners of the Port of Port Arthur Navigation District of Jefferson County, Texas, will be held at **9:00 A.M., Wednesday, May 12, 2021** at the Port Commission office, **221 Houston Avenue, Port Arthur, Texas**, in person with limited seating capacity and by telephonic meeting in order to advance the public health goal of limiting face-to-face meeting (also called “Social Distancing”) to slow the spread of the Coronavirus (COVID-19). The public toll-free dial-in number to participate in the telephonic meeting is hosted through conference calling. The toll-free dial-in number is: **1-866-244-8528** and the access code number is: **328412#**. The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act, upon written request. The Regular Meeting will include the following matters:

1. Call to Order
2. Roll Call
3. Consider adoption of Order Canvassing the Returns and Results of the Port Commissioners election held May 1, 2021.
4. Issuance of Certificate of Election, Administer Oath of Office to elected Commissioners and obtain executed Statements of Elected Commissioners
5. Election of Officers
6. Recognize guests and receive public comments (limit 3 minutes each)
7. (9:45 a.m.) Receive and open bids for Mechanical Maintenance Dredging Services, Berths 1 - 5
8. (10:00 a.m.) Receive and open bids for Warehouse No. 2 Re-Roof and Gulf Maritime Warehouse Re-Roof

9. Approve Minutes of April 14, 2021 Regular Meeting
10. Consider approval and ratification of investments, including certificates of deposit and other government-backed securities
11. Consider approval of Audit Engagement Letter for Fiscal Year Ending July 31, 2021 (Brammer, Begnaud & Lattimore, CPAs)
12. Consider approval of Amended and Restated Procurement Procedures
13. Consider approval of sponsorship/participation in National Maritime Celebration “Treasures of the Sea” Gala (Camp Seaport Inc. & Port Arthur Seafarer’s Center)
14. Discuss status of following projects:
  - (A) TXDOT Rider 45 Grant – Project 1 (4<sup>th</sup> Street, Houston Ave., and Lakeshore Drive Project)
  - (B) TXDOT Rider 45 Grant – Project 2 (Command Center Turnaround Project)
  - (C) Berth 5 Backland Improvement Project
  - (D) EDA Economic Adjustment Assistance – Disaster Supplemental Grant Project
  - (E) Cathodic Protection of Bulkhead at Berths 3 & 4
  - (F) Replacement of transit shed fire protection system
  - (G) Site Stabilization of Port-owned real property
  - (H) TXDOT Rider 38 Grant Project (Truck Queuing Area)
  - (I) Sabine Pass Port Authority IDC and related projects
  - (J) Texas Division of Emergency Management (TDEM) Grant Project(s) related to DR 4485 - TX COVID-19
  - (K) Texas Division of Emergency Management (TDEM) Grant Project(s) related to DR 4572 - TX Hurricane Laura
  - (L) Emergency Repairs and/or Replacement of Port Facilities resulting from Hurricane Laura and Hurricane Delta
  - (M) Water Tower Logo

15. Discuss status of Sabine-Neches Navigation District Deepening and Widening Project and consider approval of:
  - (a) Interlocal Agreement with Sabine-Neches Navigation District
  - (b) Memorandum of Understanding with Sabine-Neches Navigation District
16. Discuss status of Berth 6 Expansion Project and consider approval to:
  - (a) Issue Request for Qualifications (RFQ) for Construction Management Services
  - (b) Issue Notice to Bidders for Construction
17. Consider payment of invoices.
18. Consider approval of Grant Terms and Conditions related to the Economic Development Administration CARES Act Recovery Assistance Award 08-79-05841 and authorize Executive Port Director to accept Award
19. Discuss status of Port Infrastructure Development Program (PIDP) Grant and Consider approval of issuance of Request for Qualifications (RFQ) for professional engineering and construction Phase Services (Transit Shed Replacement Project)
20. Discuss status of Contractors Assistance Program for Local, Veteran, Minority and Women-owned business enterprises
21. Discuss status of Request for Proposals for Bank Depository Agreement
22. Discuss status of Real Property Valuation and Related Services Study
23. Discuss status of Legislative Matters
24. Discuss any items not on agenda without taking action thereon.
25. Executive Session to discuss matters pertaining to personnel, real property, economic development negotiations, security matters and litigation. Action may be taken on any and all items discussed in Executive Session upon return to Open Meeting regarding:
  - (A) Personnel (GOV'T. CODE SEC. 551.074)
  - (B) Real Property (GOV'T. CODE SEC. 551.072)
    - (1) Discuss potential purchases of real property in Navigation District

(2) Discuss potential leases of real property in Navigation District

(C) Conduct deliberations regarding economic development negotiations pertaining to (GOV'T. CODE SEC. 551.086):

(1) Liquids Terminal Facilities

(2) Wind Energy Project

(3) Wood Pellets Storage and Loading Facilities

(4) Solid Waste Disposal Facilities

(5) Ex-Pipe Bunkering Facilities

(D) Security Matters (GOV'T. CODE SEC. 551.076)

(E) Litigation (GOV'T. CODE SEC. 551.071)

(1) Worldwide Sorbent Products Fire Incident

(2) Dredge-Related Claims

(3) Marserve, Inc. Bankruptcy

26. Return to Open Meeting

27. Consider award of contract for Mechanical Maintenance Dredging Services, Berths 1 – 5

28. Consider award of contract for Warehouse No. 2 Re-Roof and Gulf Maritime Warehouse Re-Roof

29. Discuss status of USACE-DD7 floodwall replacement project and consider approval of proposed alignment

30. Adjourn

For the Port Commission



Larry Kelley

Executive Port Director - CEO