

**PORT OF PORT ARTHUR NAVIGATION DISTRICT OF JEFFERSON COUNTY, TEXAS
NOTICE TO BIDDERS OF MANDATORY PRE-BID CONFERENCE**

NOTICE IS HEREBY GIVEN THAT A MANDATORY PRE-BID CONFERENCE will be held on Wednesday, November 6, 2024 beginning at 2:00 p.m. at the Administration Building of the Port of Port Arthur Navigation District of Jefferson County, Texas, 221 Houston Avenue, Port Arthur, Texas 77640, to discuss the Port of Port Arthur Navigation District of Jefferson County, Texas (“Port of Port Arthur”) Economic Development Administration Berth 5 Backland Laydown Yard and Stabilization Project (Economic Development Administration Grant Award No. 08-79-05481)(the “Project”), consisting of the furnishing of all materials, equipment, tools, labor, supervision, services, and performing all operations in connection with the furnishing of all materials, equipment, tools, labor, supervision services, and performing all operations in connection with the demolition of bituminous pavement, construction of retaining walls, grade raise with lightweight fill, miscellaneous drainage, bituminous paving, electrical and lighting modifications, other sitework associated with the work, and other related work, all as more specifically set forth in the Economic Development Administration Berth 5 Backland Laydown Yard and Stabilization Manual issued by the Port of Port Arthur and dated September 2024. Registration for the Mandatory Pre-Bid Conference will begin on-site at 1:30 p.m. on November 6, 2024, and there will no admission after 2:00 p.m.

Thereafter, sealed bids addressed to the Port of Port Arthur for the Project will be received at the office of the Port Director, Larry Kelley, until 9:00 a.m. local time on November 20, 2024, and all bids received will immediately thereafter be opened and read on November 24, 2024 at 221 Houston Avenue, Port Arthur, Texas. Any bid received after 9:00 a.m. local time on November 24, 2024 will be returned unopened. The bid shall be on a unit price basis.

A performance bond and payment bond, each in the amount of one hundred percent (100%) of the contract price, will be required in accordance with State Law for any contract in excess of Fifty Thousand (\$50,000) Dollars. A Bid Bond in the amount of 5% of the total bid must also be submitted with the Bid documents.

Each bidder will be required to hold insurance naming the Port of Port Arthur as an additional insured and certificate holder under the policy(ies), with minimum coverages as set forth in the Insurance Requirements found at its website, www.portpa.com. Additionally, plans, specifications, and/or drawings for the Project may also be found on the Port of Port Arthur’s website.

Attention is called to the fact that this is a contract for construction of public works and that there must be paid on same not less than the prevailing wage rates which have been established by all applicable statutes and the terms of this contract pursuant to State Law and which are set out in detail in the contract documents. The Contractor shall forfeit as a penalty to the Port of Port Arthur Ten (\$10.00) Dollars for each laborer, workman or mechanic employed, for each calendar day, or portion thereof, if such laborer, workman or mechanic is paid less than the said stipulated rates for any work done under this contract, by him, or by any subcontractor under him. A copy of such current wage schedule is included in the contract documents and any Equal Employment Opportunity requirements must be met.

The Port of Port Arthur Navigation District is an organization which qualifies for exemptions pursuant to the Texas Tax Code, Chapter 151, Limited Sales, Excise and Use Tax Act. No Texas sales tax shall be included on the prices bid for tangible personal property which is to be incorporated into and/or consumed in the performance of this Project. The contractor performing this Project may purchase materials, supplies, and/or equipment incorporated into and/or consumed in the performance of this Project by providing to its suppliers an exemption certificate issued in accordance with Texas law.

For inspection of the existing facilities or technical information, including drawings and specifications for the requested repairs and work, contact Ed Long, PE, Director of Engineering, at: (409)983-2011, or the Port’s website at www.portpa.com. The Port of Port Arthur reserves the right to reject any and all bids and waive any formalities.

PORT OF PORT ARTHUR NAVIGATION
DISTRICT OF JEFFERSON COUNTY, TEXAS